# MOTILAL NEHRU COLLEGE (EVENING) (UNIVERSITY OF DELHI)

Dated: 03.10.2025

### **NOTICE**

With reference to our earlier notice dated 06-10-2025 and 27-10-2025 regarding reregistration for upgradation of grades in Internal Assessment marks for the papers in which students have obtained an "ER" or "F" grade. Last date of Re-registration is 07-10-2025. No further extension of date will be granted in this regard.

All concerned students are advised to complete the Re-registration process within the stipulated time

## Steps for Re-registration for ER/F Papers

- 1. Payment of Fees:
  - Pay ₹100/- per paper as re-registration fees.
     (Example: For 3 papers = ₹300/-; for 1 paper = ₹100/-)
  - Payment Link: https://eazypay.icicibank.com (Select "Other Misc. Fees")

Note: Only students who have obtained an "F" or "ER" grade in any paper are eligible to reregister.

2. Upload Documents on College Portal:

Upload the following documents at <a href="https://mlnce.unilerp.in">https://mlnce.unilerp.in</a>

- Latest mark sheet
- Copy of payment receipt (fees paid as per Step 1)

Note: This fee is separate from College Fees or University Examination Fees.

- 3. Submit Re-registration Form:
  Fill in the required details in the re-registration form available on https://mlnce.unilerp.in/ and submit it online.
- 4. Re-appear Form on Samarth Portal:

All students must also select the same paper(s) for re-appear in the Samarth Portal. Without filling the exam form on the Samarth Portal, the Internal Assessment marks cannot be upgraded.

### Note for Ex-students: -

All ex-students are required to submit an offline application for re-registration in the College Office along with:

- A copy of their last result
- A copy of the payment receipt (fees paid as per Step 1)

(Prof. Sandeep Garg) Professor-Principal

### Copy to:

- 1. College Website
- 2. Student Notice Board
- 3. Nodal Officer, SEC/VAC
- 4. All Teachers-in-Charges
- 5. Convener, Time-Table Committee
- 6. Office File